

Job Description:

AdHoc Translation Service

Purpose:

To provide expert translation of mainstream documents and notices for the SFC.

Location:

Virtual – work will be done via email and other electronic mechanisms

Responsibilities:

- Translate documents within 24 hours of assignment
- Peer review within 24 hours translated documents to ensure understanding and meaning are the same.
- Be responsive and reachable.

Qualifications:

Fluency in both English and Canadian French is a necessity. Thorough understanding of shooting disciplines and vernacular is also a requirement.

Commitment Expected:

An email group of interested translators will be created and when a requirement for support arises, an email will be sent to the group. Those interested in completing the translation will then respond with their interest and may be assigned the task. Once assigned, 24 hours for translation or peer review will be allowed. Effectiveness of translations and peer reviews will be tracked and could lead to adjustments in translators uses.

Remuneration:

For initial translation, a fee of \$50 will be awarded for the initial translator and \$25 for peer reviews. The translations will be tracked and cheques issued for services on a quarterly basis.

Please contact info@sfc-ftc.ca with your interest and information regarding your suitability for this role.