



Application for Import or Export Permit

Permit Information

1. Trade Direction Import Export

2. CBSA Transaction Number 3. Date (yyyy-mm-dd)

Applicant Information

4. *Export and Import Permits Acts (EIPA) File Number*

5. Name

6. Address

7. City 8. Province/Territory 9. Postal Code 10. Telephone Number

Importer/Exporter Information

11. *Export and Import Permits Acts (EIPA) File Number*

12. Name

13. Address

14. Province/State 15. Postal Code/Zip Code 16. Telephone Number

Port Information

17. Canadian Port of Entry/Exit

18. Multiple Load Shipment Yes No

19. Entry/Exit Date (yyyy-mm-dd) 20. Shipment Date (yyyy-mm-dd)

Distribution Information

21. Permit to be Mailed Courier Collect Held for Pickup E-mail Other

22. Comment Box / Additional Information (will show on permit) – 250 characters maximum

Commodity Details

Export Permit (Max 10 lines) / Import Permit (Max of 3 lines) - Per Application

| 23. Commodity Code | 24. Description | 25. Quantity | 26. Unit of Measure | 27. Value (CAN) | 28. Alternate Quantity |
|--------------------|-----------------|--------------|---------------------|-----------------|------------------------|
| | | | | | |

Trade Regulation Information

29. NAFTA, CUSMA, CCFTA, CCRFTA, CHFTA Processing TPL – Tariff Preference Level SS – Short Supply
 DM – De Minimis DB – 50% Debit

30. Country of Origin – Raw Material

Fibre/Thread/Lining/Elastic

Yarn

Fabric

Foreign License Information

31. Export License Number

32. Export License Date (yyyy-mm-dd)

Import/Export Information

33. Country of Origin

34. Imported from

35. Exported to

Supplier/Consignee Information

36. Name

37. Address

38. City

39. Province/State

40. Postal Code/Zip Code

41. Country

Other Terms and Conditions

42. The Applicant hereby certifies that all information is true and correct and that they are a Canadian Resident. Please print to sign, or include your digital signature.

Name (please print)

Signature

Date (yyyy-mm-dd)

Privacy Statement

- All the information collected will be retained for minimum of 2 years and a maximum of 7 years after the last administrative use, stored within the program records of the Export Controls Operations Division of the Trade and Export Controls Bureau, and noted under the following Personal Information Bank: Export Import Controls. The data will not be used for any secondary purpose (e.g., create profiles, marketing, or follow-up research/survey) without first obtaining your explicit consent.
- All personal information created, held or collected by the Trade and Export Controls Bureau (TID) of GAC is protected under the federal Privacy Act. At any point of collection you will be asked for consent to collect your information, and you will be informed of the purpose for which it is being collected and how to exercise your right of access to that information. The collection of your name and business information included on this form is for the purpose of processing your permit request, and by signing this form, you consent to the collection of your information.

Notes

1. Signature and date – Form can be either digital signature or by hand.
2. Import permit application can only have 3 lines and export permit application can contain up to 10 lines.
3. Completed form can be sent back via e-mail, via fax at 613-996-3205 or by mail at the address indicated below:

Permit Operations, Client Services and Reporting (TIA)
Trade and Export Controls
Global Affairs Canada
125 Sussex Drive, Sussex Pavilion, S8
Ottawa, Ontario K1A 0G2

Instructions

1. Indicate the trade direction – If goods are being imported or exported
2. CBSA Transaction number applies only to import and should be indicated if available
3. Date of submission
4. The Export and Import Permit file number received by Global Affairs Canada
5. Name of the Applicant – Must be a Canadian Resident or Canadian Broker
6. to 9. Complete address of Applicant must be identified
10. Telephone number including area code and extension if available
11. The Export and Import Permit file number of the Importer/Exporter
12. Name of the company of the Importer/Exporter
13. to 16. Complete address of the Importer/Exporter
17. Canadian Port of Entry/Exit code (four digits)
18. Multi-load shipment – This applies to Steel Products
19. Entry/Exit Date of the goods - Entry Date: Entering Canada. Exit Date: Exiting Canada
20. Shipment Date of goods – date that goods have been loaded on transportation and left to destination
21. Permit to be: Distribution mechanism chosen to receive the permit or certificate
22. Comment that will appear on the permit either at the request of Global Affairs Canada or at the client request
23. Commodity Code (14 digits)
24. Description of the goods based on the handbook
25. Permit Quantity – Total quantity of the line based on the unit of measure

26. Unit of measure code
27. Value – Total value in CAN dollar per line
28. Alternate Quantity – applies to chicken products
29. Trade regulation information – processing type (applies to clothing and textiles)
30. Country of Origin of Raw material (applies to clothing and textiles)
31. Export Licence Number represents Foreign Licence Number
32. Export Licence Date represents the date of issuance of the Foreign Licence
33. Country of origin of the goods
34. Country that the goods have been imported from
35. Country where the goods have been exported to
36. Name of Supplier (import) or Consignee (export)
37. to 41. Address of the Supplier or Consignee
42. Certification that the information supplied on the application is accurate